



## **South African Nursing Council**

(Under the provisions of the Nursing Act, 2005)

Cecilia Makiwane Building,  
602 Pretorius Street, Arcadia,  
Pretoria, 0083

Tel: 012 420-1000  
Fax: 012 343-5400

**e-mail: [registrar@sanc.co.za](mailto:registrar@sanc.co.za)**  
**website: [www.sanc.co.za](http://www.sanc.co.za)**

Private Bag X132, Pretoria, 0001  
Republic of South Africa

### **EXTERNAL ADVERTISEMENT**

**DEPARTMENT : COMMUNICATION AND MARKETING**

**POSITION : GRAPHIC DESIGNER**

***(2 years performance based contract)***

**ANNUAL CTC : R 652 567.93**

**CLOSING DATE : 9<sup>th</sup> APRIL 2018, AT 16H30**

### **MINIMUM REQUIREMENTS**

- A recognised 3 years Bachelor Degree in graphic design or relevant qualification
- At least 5 years' experience in Graphic Design
- Minimum of 5 years sound management and reporting experience as well as proven experience in managing graphic design team preferably in a large service organisation
- 3 years in Marketing Administration preferable
- Relevant brand knowledge and excellent communication engagement
- Portfolio of published and electronic work must be presented
- Valid drivers' license and own reliable vehicle

### **REQUIRED COMPETENCIES AND SKILLS**

- Relevant computer design software knowledge and efficiency
- Knowledge of a wide range of design e.g. promotional material, branding, annual report, electronic newsletters, advertisements, logos and slogans, etc.
- Online design capabilities e.g. electronic email, website, intranet, etc. essential
- Effective team work
- Planning and organising skills
- Effective communication skills
- Time Management
- Professional and positive acumen
- Strong creative, conceptual, design, typographical and illustration skills for both print and electronic design
- Thorough knowledge of printing processes
- Exceptional attention to detail and accuracy is very important
- Able to present creative work to senior and executive management
- A collaborative approach and the ability to problem-solve and think strategically
- Prepared to work overtime when required
- Self-motivated (ambitious) and passionate
- Focused and positive

***VISION: Excellence in professionalism and advocacy for health care users***

## PERFORMANCE OUTPUTS

- Managing and processing a job from design to print/web/electronic
- Running daily production/traffic meetings with marketing team
- Facilitating creative brainstorming sessions
- Developing concepts that are both creative and suitable for the organisation's needs
- Be proficient at bringing the brand to life across multiple touch points
- Be able to follow exact design instructions according to brief
- Set up job from initial concept, presentation and finished art to the organisation
- Produce designs on or before deadline
- Quality control designs before going to management
- Prepare artwork for print according to printer specifications
- Create mock-ups for management
- Working both independently and with other team members
- Able to work under pressure and to tight deadlines and on multiple streams of work at once.
- Will be involved in preparing and presenting cost estimates
- Brainstorming and mock-up design ideas with the Marketing team
- Creating templates for marketing that could be used for print, digital marketing, social media, HTML, email campaigns and website
- Ready the artwork for production on various platforms
- Be flexible to make changes as required

NB: Applications must be completed in full on the prescribed form, obtainable from the South African Nursing Council (SANC) website. Alternatively the application forms are also available at the South African Nursing Council, Cecilia Makiwane building, 602 Pretorius Street, Arcadia, 0083. Applications can be e-mailed to [careers@sanc.co.za](mailto:careers@sanc.co.za) alternatively applications can be send via post to The Human Resource Department, Private Bag X132, Pretoria, 0001 or hand delivered at 602 Pretorius Street, Arcadia, Pretoria.

*Incomplete applications or those that do not meet the above requirements will not be considered.*

All applications must be accompanied by certified copies of all relevant educational and professional qualifications together with an updated CV and certified copy of Identity Document. Foreign qualifications must be accompanied by a SAQA evaluation certificate.

Please note that correspondence will be limited to shortlisted candidates only; therefore, if you have not been contacted within two months after the closing date of this advertisement, accept that your application was not successful. The SANC is committed to employment equity and therefore people with disabilities people living with disabilities are encouraged to apply. Enquiries may be directed to Ms Veronica Mthethwa, at Tel no. (012) 426 9578. The South African Nursing Council reserves the right not to make any appointment.